



المدرسة الهندية النموذجية الجديدة NEW INDIAN MODEL SCHOOL

رقم التصريح التعليمي ٢٠١٨٦، هيئة المعرفة والتنمية البشرية، دبي، ا.ع.م.
Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES
Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10): 15004 (Grade 11 & 12)



BEHAVIOUR AND CONDUCT POLICY

2025-2026



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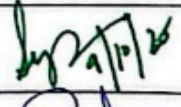
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INTRODUCTION

The New Indian Model School, Dubai, is committed to maintaining the highest standards of student behaviour, guided by the values of integrity, respect, responsibility, humility, hard work, inclusivity, and tolerance. These values reflect the school's ethos and support the principles of a diverse, international, and multicultural community.

This Behaviour and Conduct Policy is based on the Positive Behaviour Intervention and Support (PBIS) framework, which focuses on teaching and encouraging positive behaviours while using moments of misbehaviour as opportunities for guidance and growth. The emphasis is on helping students understand expectations, build self-discipline, and develop lifelong social and emotional skills within a supportive and respectful environment.

The policy aims to ensure that every student learns in a safe, inclusive atmosphere where they can excel academically and personally, with strong collaboration between students, staff, and parents.

Objectives of the Behaviour and Conduct Policy

- **Promote Positive Behaviour:** Encourage students to consistently demonstrate respect, responsibility, and integrity in all aspects of school life.
- **Foster a Safe and Inclusive Environment:** Ensure all students feel secure, valued, and supported, regardless of their background, abilities, or beliefs.
- **Develop Self-Discipline and Accountability:** Help students understand the impact of their actions and take responsibility for their behaviour.
- **Support Social and Emotional Growth:** Build skills such as empathy, resilience, teamwork, and conflict resolution.
- **Encourage Collaborative Partnerships:** Strengthen relationships between students, teachers, staff, and parents to create a unified approach to behaviour management.
- **Provide Guidance Rather Than Punishment:** Use misbehaviour as an opportunity for learning and personal growth rather than solely punitive measures.
- **Ensure Consistency and Fairness:** Apply behaviour expectations uniformly across the school, fostering trust and clarity among students and staff.



BP-1: Academic Integrity and Responsibility

Students are expected to demonstrate honesty, accountability, and ethical conduct in all aspects of their academic work. They are encouraged to take ownership of their learning, adhere to school standards, and cultivate a sense of personal responsibility that supports their overall development.

BP-1.1 Academic Negligence

Students are required to meet all academic responsibilities, including the timely submission of homework, assignments, and projects, and active participation in classwork. Habitual failure to meet these obligations, without a valid reason or prior notification, constitutes academic negligence. This behaviour undermines learning objectives and reflects a lack of commitment to academic growth.

Examples include:

- Repeated missed deadlines
- Arriving to class without required learning materials
- Persistent reliance on peers to complete tasks
- Ignoring teachers' corrective feedback or academic instructions

Intensity	Description	School Response
Minor	Occasional missed assignments	A verbal reminder will be issued and documented by the class teacher.
Moderate	Repeated delays without valid reason	A written warning will be issued, parents will be notified, and the student will attend a mandatory academic support session.
Severe	Persistent negligence impacting performance	A formal warning letter will be issued in the presence of parents, the student will be placed on an academic monitoring plan, and a mandatory counselling session with the school counsellor will be scheduled.

BP-1.2 Classroom Disruption

Classroom disruption is any behaviour that interferes with the learning environment, distracts peers, or obstructs effective teaching. Whether intentional or not, persistent disruption reflects a lack of academic discipline and adversely affects both individual and collective learning.

Examples include:



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- Talking out of turn or engaging in unrelated conversations
- Using electronic devices without authorisation during instructional time
- Playing games, watching videos, or chatting online during lessons
- Creating unnecessary noise or disturbance
- Interrupting the teacher or peers persistently

Intensity	Description	School Response
Minor	Occasional distraction or mild disruption	The student will receive verbal redirection, which will be documented by the class teacher.
Moderate	Repeated disruption despite reminders	A written warning will be issued, parents will be notified, and the student will complete a reflective assignment or undergo a temporary seating change.
Severe	Persistent disruption significantly affecting learning	A formal warning letter will be issued in the presence of parents, the student will be placed on a behaviour monitoring plan, temporary removal from class may occur, and a mandatory counselling session with the school counsellor will be scheduled.

BP-1.3 Academic Dishonesty and Unfair Practices

Academic integrity is essential to authentic learning. Students must refrain from dishonest practices intended to gain unfair advantage. These behaviours compromise fairness and the credibility of student achievement. Violations include cheating during assessments, copying assignments, impersonation, falsifying data, plagiarism, collusion, or unauthorised use of digital tools, whether in physical or virtual settings.

BP-1.3.1 Copying from Digital Content or Stored Materials (Assignments)

Accessing stored data or browsing online content to produce assignments—whether verbatim or paraphrased (including through paraphrasing or translation tools)—is prohibited unless explicitly permitted by the subject teacher for reference. Pre-arranged unfair means, such as sharing answer documents or copying from another student's device, are strictly forbidden.

Intensity	Description	School Response
Moderate	Use of unfair means in assignments	A warning letter will be issued, parents will be notified, a zero grade will be awarded for the assignment, and the student will attend a mandatory counselling session with the school counsellor focusing on academic integrity.



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BP-1.3.2 Use of AI-Generated Content without Authorisation

Students are prohibited from submitting AI-generated work (e.g., from ChatGPT or other tools) unless explicitly authorised by the subject teacher. Failure to disclose the use of AI misrepresents original effort and breaches academic ethics.

Intensity	Description	School Response
Moderate	First offence in an assignment	The student will attend a mandatory counselling session on academic integrity and will be required to resubmit original work.
Severe	Repeated offence or use in an assignment/exam	A final written warning will be issued, parents will be notified, and in-school suspension will be considered.

BP-2 Examination Hall Behaviour and Conduct

In accordance with regulations, students must maintain honesty, fairness, and discipline in all internal and board examinations. Any act that compromises examination integrity constitutes serious misconduct and will be dealt with firmly.

BP-2.1 Examination Malpractice

Examination malpractice is defined as any deliberate or negligent attempt to gain an unfair academic advantage during an assessment. These acts are considered breaches of the school's Code of Conduct and CBSE/KB/KHDA standards.

BP-2.1.1 Copying from Another Student's Answer Script

Replicating, attempting to replicate, or seeking assistance from another student's work during an examination violates academic integrity and CBSE/KB protocols.

BP-2.1.2 Verbal or Non-Verbal Communication during Examinations

Students must maintain absolute silence. Talking, whispering, signalling, or any form of communication—whether related to the exam or not—is strictly prohibited.

BP-2.1.3 Possession of Concealed Notes or “Chits”

Carrying unauthorised written materials or notes with intent to refer to them during an examination constitutes malpractice, even if unused.

BP-2.1.4 Using Signals, Paper Exchange, or Gestures to Communicate Answers



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Any covert attempt to exchange information—via paper slips, passing sheets, eye signals, or hand gestures—is treated as deliberate collusion.

BP-2.1.5 Use of Electronic Gadgets or Stored Digital Content

Possession or use of prohibited electronic devices—including mobile phones, smartwatches, tablets, or calculators (if not specifically authorized)—inside the examination hall violates CBSE/KB/ rules. The offence applies even if the device is not actively used (possession).

Additionally, **accessing online content during online exams** to copy answers or gain an unfair advantage is strictly prohibited, whether through a personal device or any digital tool, even if the content is not stored on the device (eg.: Search engines or AI).

BP-2.1.6 Tampering with Answer Sheets or Continuing to Write After Time

Altering answer scripts, hiding or removing sheets, or continuing to write after time has expired is a major breach of examination regulations.

Intensity	Description	School Response
Minor	Whispering without cheating intent; accidental glance; first-time disobedience	The student will receive a verbal reminder documented by the invigilator. The incident will be formally recorded, and the student will be placed under enhanced monitoring during subsequent examinations.
Moderate	Attempting to copy; possession of unused notes or “chits”; disruptive body language; non-verbal sharing of answers; first-time possession or use of electronic devices without malicious intent	A written warning will be issued, parents will be formally notified, the device will be confiscated and returned only to parents, and the examination paper will be invalidated in accordance with CBSE/KB/rules.
Severe	Active cheating using notes or electronic devices; copying from another student; coordinated cheating schemes; repeated offences; repeated or deliberate use of electronic devices	A final written warning will be issued, the device (if applicable) will be confiscated and retained by the school, the student will be placed under in-school suspension, a zero mark will be awarded for the concerned paper, eligibility for future examination registration will be reviewed, and the incident will be addressed as per CBSE/KB guidelines.



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BP-3: Uniform and Grooming Standards

Students are expected to maintain a neat and presentable appearance at all times, adhering to the school's uniform and grooming guidelines. Observing these standards reflects respect for the school community, reinforces discipline, and promotes a sense of pride and belonging among students.

BP-3.1 Dress Code Violation

Students must adhere strictly to the prescribed uniform standards and grooming guidelines set forth by the school. Infractions include, but are not limited to:

- Unauthorized hairstyles, including extreme cuts or unnatural hair colouring
- Painted nails and wearing gold ornaments
- Non-regulation footwear
- Partial uniforms or incorrect wearing of the uniform
- Unauthorized accessories that distract from the school's professional image

Intensity	Description	School Response
Minor	First-time or isolated infraction	The student will receive a verbal reminder with corrective instructions. If the issue is not promptly rectified, parents will be informed.
Moderate	Repeated infraction despite prior warning	A written warning will be issued, parents will be formally notified through official school communication, and the student will be required to attend a mandatory counselling session with the school counsellor.
Severe	Persistent disregard or major violation affecting the school's image	A final written warning will be issued. The student may be placed in detention or in-school suspension. The student may be sent home after parental notification to correct the uniform. A corrective action plan will be agreed upon with parents to prevent recurrence.

BP-4: Digital Conduct and Responsible Technology Use

Responsible use of technology is essential for ensuring a safe, respectful, and productive digital environment. Students are encouraged to use digital tools thoughtfully and ethically, recognising the impact of their online behaviour on themselves and the school community.



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BP-4.1 Unauthorised Use of Devices

Students are expected to use digital devices only in accordance with classroom rules and under teacher supervision. Smart phones are strictly prohibited in school. Using mobile phones, tablets, or laptops without permission during instructional time—including browsing, gaming, or secretive use—disrupts learning and shows disrespect for the classroom environment.

Intensity	Description	School Response
Minor	Device briefly used without major disruption	The student will receive a verbal warning. The device will be held by the school until the end of the day, and parents will be notified if misuse persists.
Moderate	Repeated unauthorised use despite prior warning	A written warning will be issued. The device will be confiscated and returned to the parents on the same day. Parents have to submit a written undertaking to the school.

BP-4.2 Non-Academic Digital Activity

Students must not use school Wi-Fi or personal data to access non-educational content during school hours. Activities such as social media browsing, streaming videos, playing mobile games, or listening to music without academic justification distract from learning objectives. Use of VPN is also prohibited.

Intensity	Description	School Response
Moderate	Repeated minor incidents	A written warning will be issued. A parent meeting will be convened, and temporary restrictions on device use will be applied.
Severe	Refusal to comply or encouraging others to engage in misuse	The student will receive a final written warning, a three-day suspension, and a mandatory parental meeting with a signed undertaking. The student is recommended to enrol in voluntary community services to empower self-understanding.

BP-4.3 Inappropriate Digital Content

Students must not access, download, store, or distribute digital content that is sexually explicit, graphically violent, culturally insensitive, or discriminatory. This applies to school devices, personal gadgets, and any school-related digital platforms.



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Intensity	Description	School Response
Moderate	Accidental access with immediate closure	The student will receive a warning letter and have to attend mandatory counselling sessions with the school counsellor, and parents will be advised to monitor the student's digital activity.
Severe	Deliberate viewing or sharing of inappropriate content	The student will receive a suspension for three days and be referred for psychological counselling. Parents will be required to participate in a corrective action plan.

BP-4.4 Cyberbullying and Digital Harassment

All students must help maintain a respectful and safe digital environment. Using technology to harm or target peers—including online insults, exclusion, rumour-spreading, or harassment via messaging apps, social media, or gaming platforms—is strictly prohibited. Cyberbullying incidents that impact the school environment will result in disciplinary action, even if they occur outside school hours.

Intensity	Description	School Response
Moderate	Insults or minor peer exclusion online	The student will issue a formal apology, complete an assigned act of social responsibility, and attend a mandatory counselling session with the school counsellor. Parents will be formally notified.
Severe	Threats, defamation, or persistent harassment	The student will be suspended, issued a final written warning, and referred for counselling. Re-registration may be denied in cases of serious or repeated offences.

BP-4.5 Unauthorised Access to Devices or Accounts

Students must not access or attempt to access another individual's digital device, user account, or secure digital space (e.g., cloud storage, school portal). This includes guessing passwords, misusing unattended sessions, or retrieving confidential data.

Intensity	Description	School Response
Moderate	Attempted access with no damage caused	A warning letter will be issued in the presence of parents, and the student will be required to attend a digital safety workshop.



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Intensity	Description	School Response
Severe	Successful access with misuse of information	The student will be placed under in-school suspension, issued a final written warning, and the school may deny eligibility for re-registration.

BP-4.6 Misrepresentation of School Identity

Students must not use the school's name, logo, uniform, or institutional slogans without authorisation in any form of media. Posting or sharing content that misrepresents the school or presents it in a disrespectful manner—even in jest—is strictly prohibited.

Intensity	Description	School Response
Moderate	Non-malicious but unauthorised use	A written warning will be issued, parents will be notified, and the post must be removed immediately.
Severe	Intentional defamation or reputational harm	The student will be issued a final written warning and suspended. Examination access may be granted only at the school's discretion, and eligibility for re-registration will be denied.

BP-4.7 Online Defamation

Students and Staff must not make harmful, misleading, or false public statements about the school, its staff, or students on digital platforms. This includes defamatory posts, videos, comments, or altered media that damage reputations and disrupt community trust.

Intensity	Description	School Response
Moderate	Isolated negative remarks	The student/staff will issue an apology letter, attend a mandatory counselling session with the school counsellor, and remove the offending content.
Severe	Repetitive or malicious defamation	The student/staff will receive a final written warning, an out-of-school suspension, and eligibility for re-registration/renewal will be denied.

BP-5: Conduct towards Peers and Staff



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Positive interactions within the school community are essential for creating a respectful, supportive, and inclusive environment. Students are guided to demonstrate courtesy, empathy, and cooperation in their relationships with both peers and staff, fostering harmony and mutual respect.

BP-5.1 Disrespect towards Authority

Students are expected to engage respectfully with all school personnel, including teachers, administrative staff, and support workers. Behaviours that undermine this expectation include refusing to comply with lawful instructions, openly challenging staff authority, exhibiting rude or insolent gestures such as eye-rolling, or engaging in backtalk. Such conduct disrupts the educational environment and compromises institutional discipline.

Intensity	Description	School Response
Minor	Occasional minor insubordination or backtalk	The student will receive a verbal reminder, expectations will be restated by the Counsellors, and the incident will be formally recorded.
Moderate	Repeated disrespect or refusal to comply	A written warning will be issued, parents will be formally notified, and a mandatory counselling session with the school counsellor will be arranged.
Severe	Persistent defiance or hostile behaviour	A final written warning will be issued, the student will receive an in-school suspension, a behaviour contract will be signed by the student and parents, and a mandatory counselling session with the school counsellor will be implemented. Recommendations for external counselling will be made, if needed

BP-5.2 Aggressive Behaviour

Any behaviour intended to threaten, intimidate, or harm the emotional or physical safety of others is strictly prohibited. As per KHDA's commitment to well-being and child protection, aggression in any form, whether direct or indirect, will result in proportionate disciplinary action and support-based intervention.

BP-5.2.1 Face-to-Face Aggression or Threats

Deliberate acts such as pushing, hitting, fighting, or aggressive gestures designed to intimidate others are considered major breaches of school safety policy. All such cases are managed in accordance with KHDA's Behaviour Management and Safety Protocols.

BP-5.2.2 Online Aggression (Trolling, Exclusion, Insults)



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Hostile or exclusionary conduct through digital means—including insults via social media, group chats, or gaming platforms—undermines the respectful and inclusive digital space expected by the school and KHDA's Digital Wellbeing and Cyber Safety Guidelines.

Intensity	Description	School Response
Moderate	Insulting or mocking language; deliberate social exclusion in digital groups or school platforms	A written warning will be issued, parents will be formally notified, a formal apology to the affected party will be required, and the student will attend a mandatory counselling session with the school counsellor on digital citizenship.
Severe	Repeated verbal or digital aggression; threats or intimidating messages; targeting an individual consistently	A final written warning will be issued, the student will receive a fixed-term suspension, digital access restrictions will be applied where necessary, and a safeguarding referral will be made, including notification to KHDA or external authorities if required.

BP-5.3 Bullying

KHDA defines bullying as repeated behaviour that intentionally causes physical, emotional, or psychological harm. This includes verbal, physical, social, and cyberbullying, whether in person or online. A single serious act may also be treated as bullying if it causes lasting harm. The school follows “Zero tolerance” against Bullying.

BP-5.3.1 Physical Bullying

This includes the use of force or aggression with the intent to harm or intimidate another student such as:

- Hitting, kicking, pushing, or pinching or any other physically hurting act
- Damaging or stealing personal belongings (for instance; forcefully asking for money)
- Intimidating gestures or physical threats (for instance; holding shirt collar)

BP-5.3.2 Verbal and Emotional Bullying

This includes the use of language to belittle, intimidate, or harm such as:

- Name-calling, teasing, or mocking
- Threats or verbal intimidation
- Insulting or derogatory remarks targeting race, religion, gender, or appearance



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Intensity	Description	School Response
Moderate	One-time bullying behaviour causing discomfort or distress; minor physical aggression or verbal insults with intent to hurt	A written warning will be issued, parents will be formally notified, the incident will be formally recorded, the student will participate in restorative practice or peer mediation, and attend a mandatory counselling session with the school counsellor.
Severe	Repeated bullying behaviour causing psychological or physical harm; coordinated group bullying; identity-based bullying; serious physical assault or threats	A final written warning will be issued, the student will receive a fixed-term suspension, a safeguarding referral will be made, a comprehensive intervention plan (including counselling, mentorship, and behaviour contract) will be implemented, and the incident will be reported to KHDA or external authorities as required.

BP-5.4 Discriminatory Language

Use of words or behaviour that demean individuals based on race, religion, region, nationality, gender identity, physical ability, or any other personal trait contravenes the values of diversity, equity, and inclusion upheld by KHDA and the school.

Intensity	Description	School Response
Moderate	Isolated or unintentional discriminatory comment; cultural or regional stereotype used in jest	A written warning will be issued, parents will be formally notified, a formal apology will be required, the student will attend a mandatory diversity and inclusion awareness session, and the incident will be formally recorded.
Severe	Repeated, targeted, or malicious discriminatory language; public remarks that incite hate or exclusion	A final written warning will be issued, the student will receive a fixed-term suspension, a counselling referral will be implemented, the student will attend mandatory inclusion training, and the incident will be escalated to the safeguarding team.

Note:

All serious or repeated violations in these categories will be immediately referred to the school's Designated Safeguarding Lead (DSL) and, if required, escalated to external authorities in line with Dubai Child Protection Law (Federal Law No. 3 of 2016) and KHDA Child Protection Framework.



BP-6: Institutional Safety and Property

Students are required to respect and safeguard the school's property and resources while adhering to safety guidelines. Maintaining a secure and well-maintained environment is essential for the well-being of the school community and the effective functioning of the institution.

BP-6.1 Vandalism and Property Damage

Intentional or reckless destruction, defacement, or damage of school property, including graffiti, tearing materials, or damaging equipment, violates school safety norms and undermines resources.

Intensity	Description	School Response
Moderate	Minor damage or isolated incident	The student will be required to repair or pay for the damage, issued a formal warning, and parents will be notified.
Severe	Extensive or repeated damage	The student will be suspended, required to provide restitution, and may undergo re-registration review.

BP-6.2 Misuse of Emergency Systems

Unauthorized activation or tampering with emergency alarms, fire extinguishers, or safety equipment endangers the entire school community and constitutes a serious breach of safety.

Intensity	Description	School Response
Severe	Any misuse causing panic or disruption	The student will be immediately suspended, required to attend counseling, and legal authorities may be notified if necessary.

BP-6.3 Theft or Unauthorized Borrowing

Taking or using school or personal property without consent—whether temporary or permanent—violates trust and school regulations.

Intensity	Description	School Response
Moderate	Minor unauthorized use	A formal warning letter will be issued, the item must be returned, and parents will be notified through a meeting.



Intensity	Description	School Response
Severe	Theft or repeated unauthorized use	The student will be suspended, restitution will be required, and legal referral will be made if necessary.

BP-6.4 Commercial Transactions on Campus

All commercial activity—including buying, selling, promoting, or exchanging items or services for personal or financial gain—is prohibited on school premises unless explicitly approved by the administration.

Intensity	Description	School Response
Moderate	First-time low-value transaction	A verbal warning will be issued, items will be confiscated, and parents will be notified.
Severe	Repeated activity or high-value transactions	The student will be suspended, items will be confiscated, parents will be required to attend a meeting, and a behaviour contract or formal referral will be issued.

BP-7: Attendance and Time Management

Students must maintain regular attendance and manage their time effectively to maximise learning opportunities and personal development. Punctuality and consistent presence in school support academic success, responsibility, and a disciplined approach to daily routines.

BP-7.1 Class Avoidance

Deliberately remaining in unauthorised areas such as bathrooms or clinics without a valid reason during class time constitutes avoidance of educational responsibilities.

Intensity	Description	School Response
Moderate	Occasional avoidance	A verbal warning will be issued, and the student will be referred for counseling.
Severe	Repeated or prolonged avoidance	Parents will be required to attend a meeting, the student may be placed in detention, and academic progress will be monitored.



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BP-7.2 Avoiding Entry after Drop-Off

Students who enter school premises but deliberately avoid classrooms disrupt attendance records and evade learning obligations.

Intensity	Description	School Response
Moderate	Initial occurrence	The student will receive counselling, and parents will be informed.
Severe	Repeated behavior	The student will be placed in detention, parents will be called for a meeting, and attendance intervention will be initiated.

BP-7.3 Recurrent Tardiness to Class

Repeated lateness at school arrival or during class transitions (including from laboratories, prayer areas, or other spaces) disrupts learning and reflects poor time management.

Frequency	Description	School Response
Occasional	Late to class once or twice per week	A verbal reminder will be given, and the arrival time will be recorded.
Repeated	Late three or more times per week	A written warning will be issued and parents will be informed.
Persistent	Daily or habitual tardiness	The student will be assigned detention, parents will be called for a meeting, and an attendance behavior intervention plan will be developed.

BP-7.4 Truancy / Unauthorized Absence

Unauthorized absence from school without valid reason is a serious breach of attendance policy and is addressed through escalating interventions.

Duration	Description	School Response
First week	Initial unauthorized absence	Parents will be notified immediately.
Second week	Continued absence	Student support measures will be initiated and a formal warning will be issued.



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Duration	Description	School Response
Third week	Prolonged unauthorized absence	Academic and disciplinary actions will be enforced and an attendance contract will be implemented.
More than one month	Chronic absenteeism	The student may face academic withdrawal and the case will be reported to relevant authorities, in line with the UAE Child Protection Law (Federal Law No. 3 of 2016) including KHDA.

BP-8: Conduct in School Transportation

Maintaining appropriate behaviour during school transportation is essential for the safety, comfort, and well-being of all students. Students are encouraged to follow guidelines, show respect to peers and staff, and contribute to a calm and orderly environment while traveling to and from school.

BP-8.1 Misconduct on School Bus

Students must maintain safety, respect, and discipline while using school transportation. Misconduct includes verbal abuse or insubordination towards bus staff, unsafe behaviour such as leaving assigned seats or tampering with controls, and inappropriate use of digital devices.

BP-8.1.1 Verbal abuse or defiance towards bus conductors or drivers

Verbal disrespect or refusal to comply with lawful instructions undermines the safety and order of school transportation.

Intensity	Description	School Response
Moderate	Isolated incident	The student will receive a verbal reminder, parents will be notified, and the incident will be formally documented.
Severe	Repeated abuse or defiance	A final written warning will be issued, bus transportation privileges will be temporarily suspended, and the student will be required to attend a mandatory counselling session with the school counsellor.

BP-8.1.2 Leaving seats, sitting in driver's seat, or tampering with bus controls

Unsafe actions that endanger self or others will result in immediate intervention.

Intensity	Description	School Response
Severe	Any instance of unsafe behaviour	Bus transportation privileges will be immediately suspended, parents will be notified, and the student will be required to attend a mandatory counselling session with the school counsellor.



BP-8.1.3 Watching inappropriate videos or gaming during transit

Using electronic devices for non-educational or disruptive content on school transportation is prohibited.

Intensity	Description	School Response
Moderate	Minor first-time incident or	The device will be confiscated, parents will be notified, and the student will receive a formal verbal reminder.
Severe	Repeated behaviour	A final written warning will be issued, bus transportation privileges will be temporarily suspended, and the student will be required to attend a mandatory counselling session with the school counsellor.

BP-9: Substance Use and Risk Behaviours

Maintaining a safe and healthy school environment is a top priority. Students are required to adhere to a substance-free lifestyle, understanding that refraining from the use of prohibited substances is essential for their well-being, personal development, and the safety of the entire school community.

BP-9.1 Prohibited Substance Possession or Usage

The school enforces a **zero-tolerance policy** regarding possession, use, or promotion of prohibited substances (including nicotine, alcohol, or illegal drugs) on or near school premises or during school-related activities. This policy aligns with KHDA regulations and the UAE Child Protection Law (Federal Law No. 3 of 2016).

BP-9.1.1 Possession on school premises

Any discovery of prohibited substances on a student's person or belongings will be considered a major violation.

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Any discovery of prohibited substances on a student's person or belongings will be considered a major violation.

BP-9.1.2 Pressuring others to use substances



Encouraging or coercing peers to engage in substance use undermines school health policies.

BP-9.1.3 Consuming substances during school time or events

Use of banned substances during instructional hours or school events severely breaches school safety.

BP-9.1.4 Promoting substance use on social media while representing the school

Public endorsement or glorification of banned substances while identifiable as a student damages school reputation.

Intensity	Description	School Response
Severe	Any possession, use, promotion, or coercion	A final written warning will be issued, the student will receive a fixed-term suspension, parents will be formally notified, a mandatory cessation counselling session with the school counsellor will be arranged, eligibility for future reenrollment will be reviewed, and the incident will be reported to relevant authorities.

BP-10: Mental Well-being and Emotional Safety

Students are required to prioritize their mental and emotional well-being and to contribute to an environment where themselves and others feel safe, supported, and respected. Fostering emotional resilience and positive relationships is essential for personal growth and a harmonious school community.

BP-10.1 Self-Harm / Suicidal Behaviour

Any threat, attempt, or act of self-harm requires immediate and professional intervention.

Intensity	Description	School Response
Severe	Any threat or act of self-harm	Trained staff will intervene immediately, parents will be notified without delay, the student will be referred to external mental health professionals, and continuous safety monitoring will be implemented in accordance with UAE Child Protection Law.

BP-10.2 Malicious Influence / Peer Manipulation

Deliberately encouraging others to engage in harmful, rebellious, or rule-breaking behaviour is a serious breach of school expectations.



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Intensity	Description	School Response
Moderate	Occasional peer pressure	A written warning will be issued, parents will be notified, and the student will be required to attend a mandatory counselling session with the school counsellor.
Severe	Repeated or deliberate manipulation	The student will be placed on in-school suspension, parents will be called for a meeting, a behaviour contract will be issued, and a final written warning will be given for further infractions.

BP-11: Respect for International and Cultural Diversity

Students must demonstrate respect and appreciation for the diverse cultures, beliefs, and backgrounds within the school community, fostering inclusivity, understanding, and harmony.

BP-11.1 Disrespect and Incitement Related to Other Countries and Cultures

BP-11.1.1 Respect for Diversity

All students must show respect towards individuals and groups regardless of nationality, ethnicity, culture, or country of origin.

BP-11.1.2 Prohibition of Demeaning and Provocative Acts

Acts that mock, demean, or discriminate against others are strictly prohibited, especially those that provoke hostility or conflict.

BP-11.1.3 Ban on Recording and Sharing Incidents to Incite Violence

Recording, sharing, or promoting any content intended to incite violence, unrest, or social division is strictly prohibited.

Intensity	Description	School Response
Minor	Isolated disrespectful remarks or gestures	The student will receive a verbal reminder, parents will be notified, and a mandatory counselling session on cultural sensitivity will be provided.
Moderate	Repeated or deliberate demeaning acts provoking conflict	A written warning will be issued, parents will be called for a meeting, and the student will be assigned community service linked to diversity education.
Severe	Recording or sharing incidents to incite violence or unrest	The student will be suspended from school, referred to a formal disciplinary hearing, have their re-enrolment status reviewed, and authorities will be informed where necessary under UAE law.



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Behaviour Policy: Implementation Guidelines

1. Progressive Disciplinary Measures

- Behavioural infractions will be addressed using a tiered approach.
- Minor infractions may result in verbal warnings or counselling.
- Repeated or serious violations may lead to written warnings, detention, in-school suspension, or, in extreme cases, suspension or reviewing reregistration.
- The severity of the consequence will reflect both the nature of the infraction and the student's disciplinary history.

2. Student Support and Intervention

- Students exhibiting behavioural challenges will be provided with appropriate support, including psychological counselling, mentoring, and academic re-engagement programs.
- The school will adopt a restorative approach wherever possible, encouraging students to reflect on their actions and make amends.

3. Teacher Responsibilities

- Teachers are expected to model appropriate behaviour and enforce the school's behavioural standards consistently.
- Teachers will document minor incidents and implement classroom-level interventions, escalating repeated or serious concerns to school leadership.
- Teachers will actively participate in behavioural monitoring, restorative discussions, and support programmes with the school counsellor.

4. Parental/Guardian Collaboration

- Guardians will be informed promptly of serious, repeated, or escalating behavioural concerns.



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- Meetings with parents or guardians will be arranged to discuss intervention strategies and ensure consistent support both at school and home.

5. Safeguarding Lead Role

- The Safeguarding Lead will oversee the management of serious behavioural incidents, particularly those involving potential harm or risk.
- They will coordinate investigations, ensure appropriate safeguarding measures are followed, and liaise with external agencies if required.
- The Safeguarding Lead will also guide staff in applying policy consistently and maintaining confidentiality.

6. Record Keeping and Confidentiality

- All behavioural incidents and actions taken will be documented in the student's confidential file.
- Records will be used for monitoring progress, guiding interventions, and may be considered for future references or school transfers.
- Information will be shared strictly on a need-to-know basis, respecting student privacy and legal regulations.

7. Monitoring and Review

- Behaviour management practices will be regularly reviewed to ensure fairness, effectiveness, and alignment with school values.



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Policy Development Committee

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2	Ms. Rishana R.V.	School Counsellor
3	Ms. Aysha M.	School Counsellor